**MINUTES OF THE 08/15/24 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:37 pm
Date: 08/15/24
Place: Lennox Academy

Dr. McDaniel welcomed everyone and thanked everyone for joining.
Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 11036 Hawthorne Blvd. Lennox, CA 90304 California.

B. ROLL CALL

	Present	Absent
Latuner, Karen	x	
McCray, Steve	x	
McDaniel, Bruce	x	
McMichael, Shuna		x
Stabile, John	x	

C. **FLAG SALUTE**

D. **APPROVAL OF MINUTES FROM 05/30/2024.**
Mr. Stabile motioned to approve minutes from the above-mentioned board meeting, second by Ms. Latuner. All in favor by consensus. None opposed. Motion carries.

E. APPROVAL OF AGENDA
Dr. McDaniel asked if there were any changes to agenda. Mr. Mena mentioned that there no changes to the agenda. Dr. McCray motioned to approve amended agenda, second by Mr. Stabile. All in favor. None opposed. Motion carried unanimously.

II. <u>OPEN SESSION</u>

A. COMMUNICATIONS

1. <u>RECOGNITIONS/PRESENTATIONS:</u>

a. ASB student presentation – Michelle Enriquez and Valeria Lopez shared information with the Board regarding start of the year activities and upcoming fundraisers.

b. Fiscal status presentation (Josh Eng) – Mr. Eng shared information with the Board regarding the Monthly Financial Board Report, the unaudited actuals for 23-24, and proposition 28 (Arts & Music Grant for schools). Overall, the numbers look good. Lennox Academy ended with a positive balance as some revenues came in higher than expected. The Board was interested in specifics around proposition 28 and possible uses. The Board had no further questions for Mr. Eng.

2. <u>EXECUTIVE DIRECTOR'S REPORT:</u>

This is a presentation of information which has occurred since the previous Board meeting.
Mr. Mena shared a PowerPoint presentation with the Board that included information on the following:

- Start of the 24-25 School Year
- Team Building Activities for Staff
- Professional Learning Opportunities for Staff
- New Staff Members on campus
- Facility & Security Updates (Relocation of Music Room, Access Cards to enter campus, Office Intercom, New Roof, AC, Marquee…)
- Student Enrollment & Attendance
- Agenda Items for Approval
    - Credentialing (approve out of subject area assignment for the following: Rivas, Delgado, Vitela
    - Agreement with Charter School Management Corporation
    - Charter Safe Insurance Costs
    - Master Agreements with Star of California
    - Richstone Family Center MOU
    - Vision to Learn MOU
    - West Coast Protection (K9 Services)

3. ORAL COMMUNICATIONS:
Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- No Oral Communication

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

a. Approve 2023-2024 Unaudited Actuals Financial Report.

It is recommended that the Board approve Agenda Item B.a Motioned: Ms. Latuner Second: Dr. McCray All present in favor by consensus. None Opposed. Motion carries.

b. Approve 2023-2024 Proposition 28 Arts and Music Grant Report.

It is recommended that the Board approve Agenda Item B.b. Motioned: Mr. Stabile Second: Dr. McCray All present in favor by consensus. None Opposed. Motion carries.

c. Ratify and Approve three year agreement (7/1/24 through 6/30/27) with Charter School Management Corporation (CSMC) to provide back-office support (Finance & Accounting). Cost in year 1 is $120,000, year 2 is $125,000 and year 3 is $127,000.

It is recommended that the Board approve Agenda Item B.c. Motioned: Mr. Stabile Second: Dr. McCray All present in favor by consensus. None Opposed. Motion carries.

d. Ratify and approve CharterSafe insurance and risk management coverage for the 2024-2025 school year, coverage effective July 1, 2024.

It is recommended that the Board approve Agenda Item B.d. Motioned: Ms. Latuner Second: Mr. Stabile All present in favor by consensus. None Opposed. Motion carries.

e. Accept and approve job resignation of the following employee:
   i. Bryan Moncada (Teacher) effective June 30, 2024.
   ii. Brenda Garza (Teacher) effective June 30, 2024.
   iii. Alejandra Farias (SSA) effective June 30, 2024.

It is recommended that the Board approve Agenda Item B.e. Motioned: Dr. McCray Second: Ms. Latuner All present in favor by consensus. None Opposed. Motion carries.

f. Approve employment of the following:
   i Jasmin Lopez (Teacher) effective August 7, 2024
   ii Kurt Sanchez (Teacher) effective August 7, 2024
   iii Isabel Aguirre (Mental Health Counselor) effective August 7, 2024
   iv Sienna Alvarado (Instructional Assistant) effective August 12, 2024
   v Stefanie Arroyo (Instructional Assistant) effective August 12, 2024

It is recommended that the Board approve Agenda Item B.e. Motioned: Dr. McCray Second: Mr. Stabile All present in favor by consensus. None Opposed. Motion carries.

g. Ratify and approve the following teacher assignments based on Education Code §44258.3 for 2024-25 academic year (Board Policy on Teaching Assignments):
   i. Jose Rivas - Engineering Digital Electronics, Engineering Design and

Development, and Digital Arts & Media
ii. Erica Delgado - Introduction to Design, and Principles of Engineering
iii. Samantha Vitela- AP Psychology

It is recommended that the Board approve Agenda Item B.g.
Motioned: Ms. Latuner
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

h. Ratify approval to provide substitute coverage for up to three additional Professional Development (PD) days for teachers to participate in conferences, school visits, collaborative pull-out days or any other approved PD opportunities in the 2024-2025 school year. For opportunities in which a substitute is not required (Saturday conferences/non-workdays), teachers may be compensated the substitute daily rate of $245 with prior written approval.

It is recommended that the Board approve Agenda Item B.h.
Motioned: Dr. McCray
Second: Mr. Stabile
All present in favor by consensus. None Opposed. Motion carries.

i. Approve stipend for Aurora Vasquez to serve as the ASB/Yearbook advisor for the 2024-2025 school year. Sum of $10,000 (200 hours at teacher hourly rate) will be distributed over 20 equal payments (August 25 – June 10, 2025).

It is recommended that the Board approve Agenda Item B.i.
Motioned: Mr. Stabile
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

j. Approve CaliforniaChoice (Medical) and California ChoiceBuilder (Dental/Vision) as carriers to provide health benefits for Lennox Academy employees, utilizing Acrisure as the broker effective October 2024 – September 2025.

It is recommended that the Board approve Agenda Item B.j.
Motioned: Mr. Stabile
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

k. Ratify and approve 24-25 Master Contract with STAR of CA (DBA: E.R.A ED) to provide Special Education Mental Health Services.

It is recommended that the Board approve Agenda Item B.k.
Motioned: Ms. Latuner
Second: Mr. Stabile
All present in favor by consensus. None Opposed. Motion carries.

l. Ratify and approve Memorandum of Understanding with Richstone Family Center to provide therapeutic services to students via 1 clinician, 5 days per week for the 2024- 2025 school year . Not to exceed $79,860.

It is recommended that the Board approve Agenda Item B.l.
Motioned: Dr. McCray
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

m. Ratify and approve Memorandum of Understanding with Vision to Learn to provide free vision services to Lennox Academy students.

It is recommended that the Board approve Agenda Item B.m.
Motioned: Mr. Stabile
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

n. Amend Board of Director 24-25 meeting schedule previously approved on May 30, 2024 to reflect the following:
   i. August 15, 2024
   ii. October 17, 2024
   iii. December 5, 2024 (Previously December 19)
   iv. February 20, 2025
   v. April 10, 2025 (LCAP Hearing)
   vi. May 22, 2025

It is recommended that the Board approve Agenda Item B.n.
Motioned: Ms. Latuner
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

o. Approve agreement with West Coast Protection (DBA: Interquest Detection Canines) to provide contraband inspection services utilizing non-aggressive contraband detection canines for the 2024-2025 school year. Not to exceed $2,500.

It is recommended that the Board approve Agenda Item B.o. Motioned: Ms. Latuner Second: Dr. McCray All present in favor by consensus. None Opposed. Motion carries.

p. Select and approve 2024-2025 subcommittee of the LMSTA Board to meet and evaluate budget and current compensation and benefits offered to LMSTA employees. This subcommittee shall consist of no more than two LMSTA Board members along with financial/benefit advisers and the Executive Director. This committee may make recommendations to the Board of Directors. Meeting dates and times to be determined by the committee as necessary.

It is recommended that the Board approve Agenda Item B.p. Dr. McDaniel, Board Chair, appointed the following Board Members as part of the subcommittee: Dr. McCray, Dr. McDaniel, and Mr. Mena

q. Ratify and approve Purchase Orders/Expenses through June 30, 2024.

It is recommended that the Board approve Agenda Item B.q. Motioned: Mr. Stabile Second: Dr. McCray All present in favor by consensus. None Opposed. Motion carries.

r. Board member expansion discussion.

It is recommended that the Board approve Agenda Item B.r. Board Members engaged in discussion on the possible expansion of the LMSTA Board. Board members agreed to bring in potential candidates to the next board meeting.

III. ADJOURNMENT

The meeting was adjourned at **7:09** pm

Board Meeting Minutes Approval

Board Chair or Board Secretary Name	Signature	Date