MINUTES OF THE 10/17/24 BOARD MEETING OF THE BOARD OF DIRECTORS OF LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY (A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:31 pm
Date: 10/17/24
Place: Lennox Academy

Dr. McDaniel welcomed everyone and thanked everyone for joining.
Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 11036 Hawthorne Blvd. Lennox, CA 90304 California.

B. ROLL CALL

	Present	Absent
Latuner, Karen	x	
McCray, Steve	x	
McDaniel, Bruce	x	
McMichael, Shuna	x	
Stabile, John	x	

C. **FLAG SALUTE**

D. **APPROVAL OF MINUTES FROM 08/15/2024.**

Mr. Stabile motioned to approve minutes from the above-mentioned board meeting, second by Ms. Latuner. All in favor by consensus. None opposed. Motion carries.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena mentioned that there no changes to the agenda. Dr. McCray motioned to approve agenda, second by Dr. McMichael. All in favor. None opposed. Motion carried unanimously.

II. <u>OPEN SESSION</u>

A. COMMUNICATIONS

1. <u>RECOGNITIONS/PRESENTATIONS:</u>

a. ASB student presentation – Michelle Enriquez and Valeria Lopez shared information with the Board regarding various activities ASB carried out on campus (homecoming game, spirit day, Panther Bashes, club meetings, Hispanic Heritage Month celebrations/announcements, Fun Day…), and upcoming fundraisers.

b. Schwab Investment Account Update (Jeff Milner) – Mr. Milner shared his screen to provide report on current investment accounts. Mr. Milner reported a high-level overview on the value of the account as of today. The Board Members had no questions. Barring any liquidity needs, he recommends keeping current conditions. Mr. Stabile commented how the overall yield has been better than if it was in a regular savings account. Dr. McDaniel thanked Mr. Milner for the presentation and shared that they look forward to seeing them again in March as they make decisions on how to move forward.

c. STEAM Department Presentation (Jose Rivas) – Mr. Rivas shared information about the STEAM department that included information on the following: Art Fashion & Design Class, MESA, SPARKS Program & ACE Mentoring, STEAM Teacher facilitated student clubs, AP Environmental Fieldtrip to Bolsa Chica, Senior Engineering Capstone Class, Code Ninjas, and receipt of the Shell Grant for a Lab makeover to be split among the STEAM department lab classes. Additionally, information was shared about a new SEL curriculum the STEAM department is incorporating using an online program, Upstream.

d. Math Department Presentation (Matthew Jobe) – Mr. Jobe, Mr. Aleman, and Mr. Wang shared a presentation for the board regarding upcoming changes made within the math department. Information shared included the following: New Platform adopted (iXL) – Aligns with CPM textbook (can customize it based on need and can provide different activities to help remedy skills and/or advance); MAP Growth; Math course offerings and options at the senior level; Thinking Classrooms – the department is still exploring and piloting, but has been very successful thus far, for those that have been using it.

e. Fiscal status presentation (Josh Eng) – Mr. Eng shared information with the Board regarding the Monthly Financial Board Report. The Board had no questions for Mr. Eng.

f. 23-24 Testing Data (Cynthia Lomeli & Mario Villanueva) – Ms. Lomeli shared presentation with the Board that included CAASPP scores for the class of 2025, interim assessment scores for the class of 2025, Class of 2026, Class of 2027, and Class of 2028; in addition to AP scores from the 2024 administration.

g. Presentation from prospective board members – Mr. Chris Powell and Ms. Rachel Romero shared information about themselves, their respective backgrounds and experiences, and an interest in being part of the Lennox Academy Board of Directors. Mr. Brian Johnson was not able to attend in person, but Mr. Mena shared a letter on his behalf.

Recess was called at 7:40 pm. Re-adjourned at 7:45 pm.

2. <u>EXECUTIVE DIRECTOR'S REPORT:</u>
This is a presentation of information which has occurred since the previous Board meeting.
Mr. Mena shared a PowerPoint presentation with the Board that included information on the following:

- Staff Monthly Celebrations
- Positive Adventures
- New Staff Members
- Facility Updates (CalSHAPE)
- Music Class Monitors
- BeyondSST
- Upstream
- CCGI

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- No Oral Communication

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

a. Ratify and approve employment of the following:
   - Rocio Ochoa – Student Support Advisor (SSA), effective 09/03/24
   - Angelica Rodriguez – Instructional Aide, effective 09/03/24
   - Leticia Gonzalez – Campus Supervision Aide, effective 09/19/24
   - Blanca Jimenez – Campus Supervision Aide, effective 09/10/24

It is recommended that the Board approve Agenda Item B.a
Motioned: Dr. McCray
Second: Mr. Stabile
All present in favor by consensus. None Opposed. Motion carries.

b. Ratify and approve license agreement with San Joaquin County Office of Education to provide "Beyond SST," a Student Success Team Management system to formulate, track, store and report on pupil records, including Student Success Team and 504 form. (Cost not to exceed $4,500)

It is recommended that the Board approve Agenda Item B.b.
Motioned: Ms. Latuner
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

c. Ratify and accept partnership with Upstream to provide curriculum, training and support to teachers to help student strengthen resilience, reduce anxiety, and enhance well-being at no cost to the school.

It is recommended that the Board approve Agenda Item B.c.
Motioned: Dr. McMichael
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

d. Ratify and approve data sharing and service partnership agreement with California College Guidance Initiative (CCGI) outlining roles and responsibilities of uploading student education records to the California Colleges Website, the state of California's official college and career planning platform. No cost associated with this partnership.

It is recommended that the Board approve Agenda Item B.d.
Motioned: Dr. McMichael
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

e. Approve the following staff to serve as members of the school site leadership team for the 24-25 school year and provide up to 25 hours of compensation at the teacher hourly rate (appropriate hourly rate for non-teaching staff) for duties that take place outside of the contractual work day:
   i. Alejandra Garcia (1st year)
   ii. Travis Speed (1st year)
   iii. Nancy Orozco (2nd year)
   iv. Matthew Jobe (2nd year)
   v. Alicia Wright (1st year)
   vi. Carlos Ramirez (4th year)

It is recommended that the Board approve Agenda Item B.e.
Motioned: Mr. Stabile
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

f. Ratify and approve Purchase Orders/Expenses through September 30, 2024:

It is recommended that the Board approve Agenda Item B.e.
Motioned: Mr. Stabile
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

g. Board Director expansion discussion.
The Board of Directors discussed the possibility of expanding the Board Composition from five board members to a board of seven members, after hearing from three perspective Board Members. In the discussion, Dr. McMichael announced her resignation from the Board effective 12/5. The

Board expressed their gratitude for her service and discussed the possibility of having all three perspective Board Members join. The Board members decided to convert the discussion item, into the following two action items:

- Mr. Stabile motioned to move that the Board Composition be expanded from five members to seven members; second by Dr. McCray; all were in favor, no one opposed.
- Ms. Latuner motioned to accept resignation of Dr. McMichael, and to accept the three new Board Members: Chris Powell, Rachel Romero, and Brian Johnson. Second by Dr. McCray. All were in favor, no one opposed.

It is recommended that the Board approve Agenda Item B.g.1
Expand the Lennox Academy Board of Directors from a five-member board composition to seven members.
Motioned: Mr. Stabile
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

It is recommended that the Board approve Agenda Item B.g.2
Accept resignation of Dr. Shuna McMichael, and accept the three new Board Members: Chris Powell, Rachel Romero, and Brian Johnson.
Motioned: Mr. Stabile
Second: Dr. McCray
All present in favor by consensus. None Opposed. Motion carries.

III. ADJOURNMENT

The meeting was adjourned at **8:13** pm

Board Meeting Minutes Approval

Board Chair or Board Secretary Name	Signature	Date